

**VIRTUAL OFFICE CROATIA** is new, innovative service, prestigiously located in business skyscraper. Whether, you're a small business wanting to manage and grow your company, or a start up that needs a professional image from its creation Virtual Office is the best option for you. We offer cost effective, flexible service with the latest technology to give you all you need to start work immediately. Our main priority is to offer a fully comprehensive and versatile solution, allowing you to focus on what you do best, enhance the services you offer and increase your business profitability.

## PRICES AND OPTIONS

### START UP includes

1. Business address registration
2. Mail Bo,
3. Notification about received mail via e-mail

**375,00 HRK + VAT/month**  
**(50,00 EUR + VAT/ month)**

### STANDARD includes

1. All START UP services
- +
  2. Company name on location
  3. Headquarters address
  4. Representative location
  5. Mail box
  6. Mail management
  7. Notification about received mail via e-mail
  8. Scanning of the content in received mail
  9. Forwarding scanned mail to e-mail address

**525,00 HRK + VAT/month**  
**(70,00 EUR + VAT/month)**

### BUSINESS includes

1. All STANDARD PLAN services
- +
  2. Reception desk
  3. Logo / company name at the entrance to the business premises
  4. Secretary desk who takes care of delivery and takeover of the package,
  5. Long-term storage of inbound mail,
  6. 8h usage of the conference or lounge room

**960,00 HRK + VAT/month**  
**(129,00 EUR + VAT/month)**

## Business PRO TAILORED made includes

1. All Business services
- +
2. Virtual assistant services
3. Phone answering services
4. Fix phone line number
5. Free use of drop in co-working office
6. Free consulting services
7. Assistance during company opening
8. Boosting of the business
9. Digital marketing strategy

*This plan of services fully adapts to the needs of the client and it is possible to combine various additional services within the package according to the needs of the business.*

**from 1.790,00 HRK + VAT/month  
(239,00 EUR + VAT/month)**

Virtual Office additional services	Daily price + VAT	Weekly price + VAT	Monthly /price + VAT
Unlimited incoming post scan	X	X	12€
Fixed telephone line lease services (01) with redirection of call to HR mobile number	X	X	20€
Fixed telephone line rental service (01) with our employees on behalf of the Client every working day from 09h to 17h	X	X	100€
Accounting services	X	X	from 130€
Web design/company branding	X	X	from 150€
Consulting	X	X	from 150€
Co-working space use	50€	from 100€	from 150€
Private office use	100€	200€	500€
Secretary and Receptionist	X	X	from 50€
Virtual assistant service	30€	100€	from 150€
Office management	X	X	from 150€
Conference room lease	30€	X	X

We are an independent, owner-operated company, providing a personal service of the highest standard. We can work with you to tailor your needs in a way that reflects your business and the way you want to work. For any other specific business service your company would require, we are flexible and trained to match your needs.

Email : [info@virtual-office.hr](mailto:info@virtual-office.hr)  
Website : [virtual-office.hr](http://virtual-office.hr)